

Henderson Music Preservation Society Classic COVID-19 Plan

The arts are a vital part of our world. Not only are the arts enjoyable, but they build a sense of community. For Henderson, the W.C. Handy Blues & Barbecue Festival celebrates Henderson resident William Christopher Handy's life and legacy. W.C. Handy is known as the "Father of the Blues," and the importance of his legacy cannot be overstated. It is of the utmost importance to the Henderson Music Preservation Society to celebrate his legacy safely. It is the Henderson Music Preservation Society's goal to implement the best and safest protocols possible. This document outlines the measures instituted to protect the people participating in the W.C. Handy Blues & Barbecue Festival per state and city guidelines.

The W.C. Handy Blues & Barbecue Festival is a charitable event benefiting music lovers. It makes Henderson, Kentucky, the center of the Blues genre for four days every year. The event is held outdoors and is a no-touch event.

General Information

Social Distancing & Personal Protective Equipment:

- All applicable guidelines from the CDC, State, and Local officials will be followed.
- Spectators will be frequently advised from the stage and on video screens that they assume all risk of attendance and that their continued presence at the festival means that they fully release from liability the Henderson Music Preservation Society, Inc., The City of Henderson, all sponsors, artists, volunteers, and staff.
- Spectators will be advised that, by their attendance, they assume personal responsibility for their actions while attending the festival and agree to comply with all applicable guidelines.
- This event is held annually at Audubon Mill Park, which is an outdoor venue.
- Adequate social distancing will be encouraged.
- Spectators will be encouraged to socially distance.
- Needed volunteers will be kept to a minimum.

Sanitation:

- Hand sanitizer will be provided at all food or merchandise booths.
- Handwashing stations will be provided along with porta john locations.
- Handwashing will be encouraged.
- Concession stands will not offer buffet-style food.

Screening and Illness Checks:

- All spectators will be discouraged from attending or asked to leave the festival if they have commonly known COVID-19 related symptoms. Common symptoms are shortness of breath, cough, fever, loss of taste or smell, and muscle aches.
- The COVID 19 response plan will be shared with the public via the W.C. Handy Blues & Barbecue Festival's social media platforms and website.

Compliance:

- If any spectator does not comply with the Henderson Music Preservation Society's Plan, organizers and their staff shall make all reasonable efforts to secure voluntary compliance.

Artist Safety

- Dorin Luck will be the contact and manager of artist relations.
- Artists will be asked to socially distance when applicable.
- Buffet style food will not be provided to artists.
- All vehicles used by festival organizers to transport artist will be disinfected prior to and after use.

Raffles & Merchandise Sales

- Mauricia Cravens and Jeremy Myers will be the contact and managers of raffles and merchandise sales.
- All merchandise will be encourage to be purchased via an electronic payment method.
- Hand sanitizer and paper masks will be available at all merchandise trailers.

Hospitality

- Leslie Newman will be the contact and manager of the hospitality area.
- All staff and volunteers will wear appropriate masks in order to model positive behavior.
- All staff, volunteers, and artists will be asked to socially distance at all times.
- Artists will be asked to wear appropriate masks when not actively drinking, eating, or performing.

Social Distancing Requirements (Backstage Area)

- Limit the persons present, not including volunteers. All individuals in the hospitality will social distance when possible. The hospitality tent must limit the number of individuals in the area to the number that permits proper social distancing. Hospitality volunteers will plan for and encourage attendees to appropriately social distance.
- Obtain a performer and guest list from each band in advance of the band's arrival and will issue wrist bands per band. If hospitality is responsible for the VIP area/tent, there must be reservations and/or tickets to the greatest extent practicable.
- Admission volunteers will be outdoors so will not be shielded by glass or plexiglass and still they must use appropriate personal protective equipment to the greatest extent practicable.
- Follow the Healthy at Work Requirements for Restaurants and Bars for service of food to performers and crew who dine in the hospitality tent or depot, specifically:
 - Revise floor plans for seating areas, redesigning seating arrangement to maximize the ability to social distance to the greatest extent practicable.
 - Ensure volunteers wear face masks for any interactions with performers, crew and their guests or while in common travel areas. Volunteers are not required to wear a face covering while alone, while more than six (6) feet from any other individual, or if doing so would pose a serious threat to their health or safety.
 - Require volunteers who operate vehicles on behalf of the festival, to limit, to the greatest extent practicable, the number of volunteers and performers riding in the vehicle together. If riding in separate vehicles is not practicable then volunteers

should maximize social distancing and wear face masks in the vehicle. Thorough cleaning and disinfecting vehicles after each trip are required.

- Provide food service via curbside, takeout and delivery to the greatest extent practicable to minimize the number of persons within the hospitality tent and the depot space and the contacts between them.
 - Establish a system for limiting entry and tracking occupancy numbers. Once the space has reached its capacity, it should permit a new guest inside only after previous guests have left the premises on a one-to-one basis.
 - Limit party size to ten (10) people or fewer. Persons not with the same pod should not be permitted to sit at the same table.
 - Maximize use of outdoor seating while still maintaining six feet of space between guests seated at different tables.
 - Modify internal traffic flow to minimize contacts between volunteers, performers and crew.
 - Demarcate six feet of distance between volunteers and guests, to the greatest extent practicable.
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- Create backstage or parking lot spaces with physical barriers for households or pods of performers, and with tables or chairs for the number allotted to each pod. The spaces will allow six feet between each performer in a band or pod and six feet between each pod.
 - Promote social distancing and masking requirement when performers, crew and volunteers are in close proximity or passing by one another; develop one-way traffic routes/patterns to the extent practicable and demarcate social distancing signage to avoid excessive congregation between attendees.

Cleaning and Disinfecting Requirements (Hospitality):

- Require volunteers to frequently wash their hands or use hand sanitizer, which must be provided by the festival.
- Develop and implement a plan and procedure to ensure the tent and depot are properly cleaned and ventilated routinely.

- Encourage performers, crew and volunteers to frequently wash their hands and/or use hand sanitizer that should be provided by the festival organizers. Hospitality requests a hand-washing station backstage if practicable.
- Ensure cleaning and sanitation of frequently touched surfaces with appropriate disinfectants. Appropriate disinfectants include EPA registered household disinfectants, diluted household bleach solution and alcohol solutions containing at least 60% alcohol.
- Close areas prone to frequent touch that cannot be properly sanitized on a routine basis. At this point, hospitality has not identified such areas.
- Ensure volunteers wipe their workstations down with disinfectants at the end of their shift or at any time they discontinue use of their workstations for a significant period of time.
- Provide disinfecting wipes or other disinfectant at shared equipment.
- Establish a cleaning and disinfecting process that follows CDC guidelines when any individual is identified, suspected or confirmed COVID-19 case.
- Avoid or minimize use of cleaning procedures that could re-aerosolize infectious particles. This includes, but is not limited to, avoiding practices such as dry sweeping the depot or use of high pressure streams of air, water, or cleaning chemicals.

Personal Protective Equipment (PPE) Requirements (Hospitality):

- Ensure appropriate face coverings are used by volunteers whenever they are within six (6) feet of anyone else, so long as such does not jeopardize the volunteer's health or safety. Hospitality must train volunteers when to use PPE, what PPE is necessary, and how to properly put on, use, and remove PPE.
- Provide gloves to volunteers whose routine jobs include cleaning equipment, workspaces and other high touch areas of the hospitality tent and depot.
- If any person attempts to enter the hospitality or depot space without a face covering, hospitality volunteers must inform them of the requirement to wear a face covering. If the individual refuses and is not subject to any of the exemptions listed in the Executive Order, the individual must not be permitted entry onto the premises.
- If an individual who was previously wearing a face covering removes it while on the premises and not subject to any of the exemptions listed in the Executive Order, the

Hospitality volunteers must ask them to put it back on. If the individual refuses to do so, hospitality must not provide them service and must ask them to leave. Hospitality should follow the festival plan for addressing any person who refuses.

Training and Safety Requirements (Hospitality):

- Place conspicuous signage at entrances and throughout the space alerting volunteers, performers and crew of the required occupancy limits, six feet of physical distance, and face covering requirements. Signage should inform performers, crew and volunteers about good hygiene and new practices.
- Designate a person in charge of each shift and provide that person's name and cell number to the festival chair.
- Hospitality should:
 - Have a supply of disposable masks available.
 - Take and log temperatures of each entrant at initial entrance each day.
 - Provide hand sanitizer, handwashing facilities and tissues in convenient locations to the greatest extent practicable.
 - Use disposable menus, napkins, tablecloths, utensils and condiments to the greatest extent practicable.
 - To the greatest extent practicable, implement hours where food service can be safely provided to constituents at higher risk for severe illness per CDC guidelines.
 - Remind third-party delivery drivers and any suppliers or contractors of the social distancing requirements.
 - Establish procedures for disinfecting tabletops and seating.
 - Inform volunteers, performers, crew and their guests in groups particularly vulnerable to COVID-19 (individuals with conditions identified by the CDC as higher risk or those over 65 years old) that public health experts recommend that they continue to avoid any in-person gatherings and remain Healthy At Home.
- Ensure volunteers are informed that they may identify and communicate potential improvements and/or concerns without threat of retribution in order to reduce potential risk of exposure at the festival.

Beer Garden

- Kenny Perkins and XR Royster will be the contact and managers of the beer garden, although the licensed beer vendor will be solely responsible for all issues regarding service of alcohol to patrons.
- Hand sanitizer will be provided to patrons.

Red Beans & Rice/Zydeco Night

- Tom Floyd will be the contact and manager of Red Beans and Rice/Zydeco Night.
- All volunteers will be documented and all duties will be recorded.
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- All volunteers will be instructed to use the all appropriate guidelines as outlined by the Green River Area Health District.
- All volunteers will wear appropriate gloves and face coverings.
- Volunteer cashiers will not serve food and plexiglass shields will be used where appropriate.
- Hand wash stations will be provided to volunteers.
- Hand sanitizer will be provided to patrons.
- Condiments will be provided in prepackaged containers.

Concessions & Vendors

- Rex Jewell will be the contact and managers of concession and vendor area.
- All staff and volunteers will wear appropriate masks in order to model positive behavior.
- Buffet style food will not be provided to patrons.
- Hand sanitizer will be available at all concession and vendor trailers.
- Drinks will be bottled and stored in coolers access by customers at time of purchase.

Library Children's Activities and Charging Station

- Amber Potts will be the contact and manager of the Children Activities and Charging Station area.
- The library will provide grab and go activity kits instead of hosting arts and crafts activities at the library tent.
- Librarian-led group activities such as storytelling will be socially distanced by providing visual markers for kids to sit/stand on while participating.
- Families waiting to pick up activity kits will be expected to maintain social distance.